

PLAYKIDDS

WRAP AROUND SCHOOL CLUB



AT NORTH WALKDEN PRIMARY
WHITTLE DRIVE LITTLE HULTON

01617281671

WWW.PLAYKIDDS.CO.UK

OFSTED REGISTRATION NUMBER SEPTEMBER 2023

ABOUT PLAYKIDDS WRAP AROUND SCHOOL CLUB

At Playkidds wrap around school club, all our staff are committed to providing all children with high quality care in a safe environment, where they will be able to build on the good work offered as part of the early years framework.

The children will be supervised at all times and allowed to learn whilst having fun. We will follow the guidelines provided by Ofsted in relation to the seven areas of learning in a variety of ways.

We will offer this at our Breakfast club which is open from 7am until school time.

We will offer this at our after school club which is open from school finish time until 5.30pm.

We will offer this at our School holiday club (At our Moorside road Swinton setting) which is open from 7am to 5.30pm.

All of our clubs will offer healthy food for the children.

We will provide a wide variety of fun and games and activities.

We will also have quiet areas, which children can use to rest or complete homework.

Weather permitting, we will offer children outdoor play in our secure play area.

All children will be given the choice to engage in activities or play freely with any of the available equipment.

CHILD PROTECTION

All staff at Playkidds will follow the guidelines and procedures outlined in the safeguarding children policy.

The safety and wellbeing of every child is a top priority of the club at all times.

(Copy of the safeguarding policy is available on request).

ADMINISTRATION OF MEDICINES

At Playkidds wrap around school club we have a strict policy in relation to the administration of medicines.

Details of any medication will be discussed in detail at the point of registration and at any other time as required. (A copy of the policy is available on request).

HOT WEATHER

In hot weather children will be encouraged to apply their own sun screen and given support if they are unable to do so. Parents/guardians will be expected to provide this sunscreen (Factor 50) and sun hats for their children.

BEHAVIOUR

Children and staff will be expected to comply with the club's policy on behaviour. Good behaviour will be encouraged and unacceptable behaviour dealt with appropriately in keeping with the club's policy.

FOOD AND DRINK

Playkidds are proud of the five star award from the local authority in relation to their health and safety assessments and their food hygiene. All employees will follow strict guidelines in relation to the preparation and service of healthy food for each child. We expect parents/guardians to advise of any allergies a child may have to food or drink as and when they become known.

We will make every effort to accommodate any specific dietary needs of each child, but if we are unable to do so then we will expect parents/guardians to bring appropriate food.

PARENTAL RELATIONSHIP

We are committed to working closely with Parents and guardians. We would encourage parents and guardians to talk to the setting manager Natalie Roberts in the first instance and Playkidds Director Angela O'Neill in the absence of the setting manager.

We encourage open discussions between parents/guardians and ourselves in the best interests of the children.

CHILD COLLECTION

It is essential that children are collected on time for a number of reasons. However, we recognise that there may be occasions when late collection may occur. Unfortunately, we will need to charge for late collection as follows;

£8.00 per child for the first fifteen minutes late.

£8.00 per child for every fifteen minutes thereafter.

We would ask you to inform us as soon as it becomes clear you will be late for collection of your child?

30 minutes after the agreed time for collection, we will implement the late collection procedure as follows;

Club will ring the first contact.

Club will ring the emergency contact.

Club will ring any other contacts known.

If there is no response following any of those calls, then the club will call the social services for further advice.

In the event of an unknown adult calling to collect the child we will make contact with the parent/guardian to confirm the identity of the adult before we allow the child to leave. Unless passwords are provided.

It is essential that parents/guardians advise the school of your intention to allow us to care your children.

COMPLAINTS PROCEDURE

At Playkidds, we expect that our staff will provide the highest standard of care for every child. However, we accept that there may be occasions when we do not always fulfil your expectations. It is in these circumstances that we would like to know at the earliest opportunity to ensure that we can address your concerns as soon as possible.

We have a documented policy on how we will deal with each case. However, if you have a complaint about any aspect of the club then please speak in the first instance to the setting manager. If you do not manage to resolve the matter, then we will escalate the matter to the Playkidds Director Angela O'Neill who will attempt to address your concerns.

If we are unable to address your concerns or if you have any issues you feel should be raised with Ofsted, then we will provide the details of Ofsted as follows;

Ofsted

Piccadilly gate

Store street.

Manchester

M1 2WD

Telephone 0300 123 1231.

PRICES AND OPENING HOURS

All payments are payable in advance to Playkidds in either cash, debit card or direct debit. 24 hours notice, is required for cancellations for any reason. Otherwise full payment will be required. Holiday club must be paid for two weeks in advance and no cancellations will be accepted after that period.

Any amendments to your booking must be made by email

All sessions must be paid for;

Payment is still required if your child is absent from School (This is to ensure your child's place is open for return).

Late payments will not be permitted and may result in your child's place being withdrawn. Additional payments will be charged for children not collected on time.

CANCELLATIONS MUST BE MADE BY EMAIL 24 HOURS IN ADVANCE

CLUB	TIMES	INCLUDED	COST PER SESSION
Breakfast	7am- School	healthy snack and drink	£6.00
After school	School - 5.30pm	Drinks and healthy snack	£9.00

Ad Hoc or casual care is charged as follows; Breakfast club £7 After School £10.

Holiday club 7am - 5.30pm Mid morning and afternoon snack and drinks £25.00 Per day. £28 per day if we provide a packed lunch.

PLEASE NOTE THE CONTENT OF THIS PROSPECTUS MAY BE CHANGED WITHOUT FURTHER NOTICE